



SUPERIOR HOUSING AUTHORITY



January 2025

Happy New Year!

We hope that this newsletter finds everyone happy and healthy. We are sure you have noticed that there are exciting changes within the SHA properties. The Superior Housing Authority administration office building interior renovation has been completed and office staff have moved back to 1219 N 8th Street. All 64 units at Bayview have been renovated and are leased up. The Catlin rehabilitation project is currently under construction and slated to be completed this fall.

If you have any housing questions, best practice is to contact your housing specialist directly to determine if an appointment is necessary. Staff member contact information can be found on our website at www.superiorhousing.org under Contact - Staff Directory. Please do not hesitate to reach out with questions or concerns.

IMPORTANT RENT INFORMATION

Please read the below information to ensure you are paying your rent in a timely manner and avoiding late fees or other actions.

- *Rent is due on the 1st of each month
- *Public Housing residents (Park Place, Turnkey, Scattered Sites & Billings Park Villa) may pay by check or money order made out to "Superior Housing Authority" or directly at Superior Savings Bank (SSB) by check, money order or cash. To pay at SSB you must have your blue rent statement.
- *Project Based Rental Assistance (Catlin Court) residents, please make checks or money orders out to Catlin, LLC
- * Project Based Rental Assistance (Bayview) residents, please make checks or money orders out to Bayview, LLC
- * Late fees will be added if your payment is not received by 2:00 PM on the 5th of each month
- * If your payment is not received in full on or after the 6th, you will receive a notice of non payment and must pay your rent in full or contact the rental office at 715-718-8168 to discuss options to avoid court action
- * If you mail your rent payment, please ensure it will reach our office by the 5th to avoid late fees
- * The 24-hour drop box in front of our office is also an option for your check or money order drop off



Behind on your bill? Superior Water Light & Power has a payment program available. Learn more about AMP (Arrears Management Program) by calling 1-800-227-7967 or online at <https://swlp.com/AMP>

You can also see if you qualify for Emergency Assistance by applying at <https://energybenefit.wi.gov/>

SHA EMERGENCY MAINTENANCE AFTER HOURS CALL 715-395-2408
1219 N 8th St. Superior, WI 54880 715-394-6601 Fax 715-394-3512
Office hours Mon - Fri 8:00 am to 4:30 pm



Important Reminders

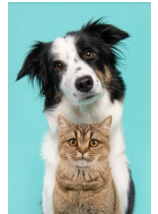
Cold Weather: During extreme cold snaps it is a good idea to: maintain a minimum unit temperature of 70 degrees, leave kitchen sink cabinet doors open allowing for warm air flow, regularly run water from kitchen sink and leave faucets to drip overnight.

Snow Removal: Please refer to your lease agreement for the areas you are required to shovel and keep clear of snow (e.g. entry sidewalk, patio, etc.)



Smoke-Free Policy: There is no smoking on any SHA property. This includes inside any unit and public areas. When smoking off property, please dispose of all cigarette ends appropriately.

Pet Policy: All pet owners... Pets must be registered with the SHA office, please contact your housing specialist if you have not done so. The Superior Housing Authority wishes to provide a safe and sanitary living environment for all residents. Please pick up after your dog daily, failure to do so is a lease violation. All pets must be supervised while outside and must be on a leash.



Visitors and Guests: Any persons not on the lease spending more than 2 days per week or 14 days annually are considered an illegal live-in and this is a violation of your lease. Residents along with visitors, guests and any other persons who are on the premises with consent, shall conduct themselves in a manner that will not disturb other residents' rights or peaceful enjoyment of their accommodations.

Vehicles/Parking: Space is generally provided to park ONE vehicle per unit (Park Place). Resident's guests are to park in designated visitor parking spaces or on city streets. Non-operational and unregistered vehicles are not allowed on management property and shall be ticketed and towed at owner's expense.

Garbage: Please make sure all garbage gets into the dumpsters and the lids are shut. If dumpsters are full, please bring bags to another dumpster

Recycling 101: If you're wondering what is recycling or how to recycle properly, please check the Waste Management recycling 101 page at <https://www.wm.com/us/en/recycle-right/recycling-101>.

Three basic rules: 1 - Recycle bottles, cans, paper and cardboard (break down cardboard), 2 - Keep food and liquid out of your recycling, 3 - No loose plastic bags and no bagged recyclables.

Thank you for taking the time to review these reminders.

As always, the safety of our residents is of great importance to us and we strive for our properties to be a great place to live!